



PHONE : 2287-5509 / 2283-5797

RANI BIRLA GIRLS' COLLEGE

38, Shakespeare Sarani

Kolkata - 700 017

GOVT. AIDED NAAC ACCREDITED

154/NOTICE/PRIN/24

25/07/24

NOTICE

This is to notify all students that the following documents are to be submitted to the college office when applying for the below mentioned certificates/documents:

MIGRATION CERTIFICATE:

1. Formal Application to the Principal
2. Filled in University Migration Form
3. Original and Xerox copy of Registration Certificates.
4. Original and Xerox copy of Last Semester/Part marksheet.
5. Admission/Payment receipt of the institution of Higher Education where the student wants to Migrate.

COLLEGE LEAVING CUM CHARACTER CERTIFICATE:

1. Formal Application to the Principal
2. Original and Xerox copy of Last semester/part marksheet

BONA-FIDE CERTIFICATE:

1. Formal Application to the Principal
2. Xerox copy of Registration Certificate
3. Xerox copy of last semester Marksheet/Admit

RAILWAY CONCESSION:

1. College Identity card/Xerox of Aadhar card

GRADUATION CERTIFICATE:

1. Original marksheet of Semester-VI and Part-III

ABOVE MENTIONED CERTIFICATES WILL BE ISSUED AFTER THREE WORKING DAYS OF SUBMISSION OF COMPLETED APPLICATIONS.

S. Bhattacharya
Dr. Srabanti Bhattacharya

Principal
RANI BIRLA GIRLS' COLLEGE
38, Shakespeare Sarani
Kolkata - 700 017

